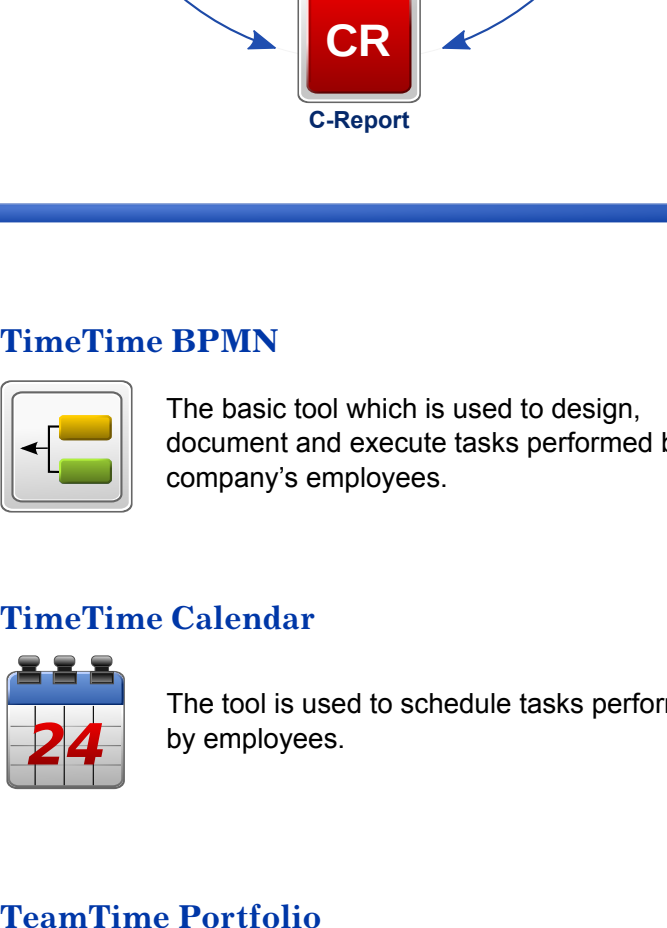


Application framework



TeamTime is a small business-oriented system for modeling, planning and execution of business processes.

The system is made as a website that is personal accounts for an administrator, employees and customers.

Key Features:

- Easy to use due to the minimization of interfaces and data structure;
- The system of employee performance evaluation and wage determination and employee incentive program;
- Automation of accounting records allows small businesses to dispense with 1C.

TeamTime is an open source code system powered by Joomla! CMS framework.

TimeTime BPMN



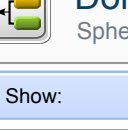
The basic tool which is used to design, document and execute tasks performed by your company's employees.

TeamTime Recording



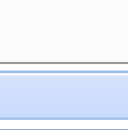
The tool is used to keep records of projects, employees, types of activities, tasks and reports.

TimeTime Calendar



The tool is used to schedule tasks performed by employees.

TeamTime Formalities



The tool enables automatic generation of accounting documents based on a tasks project: acts, estimates, invoices, payroll records.

TeamTime Portfolio



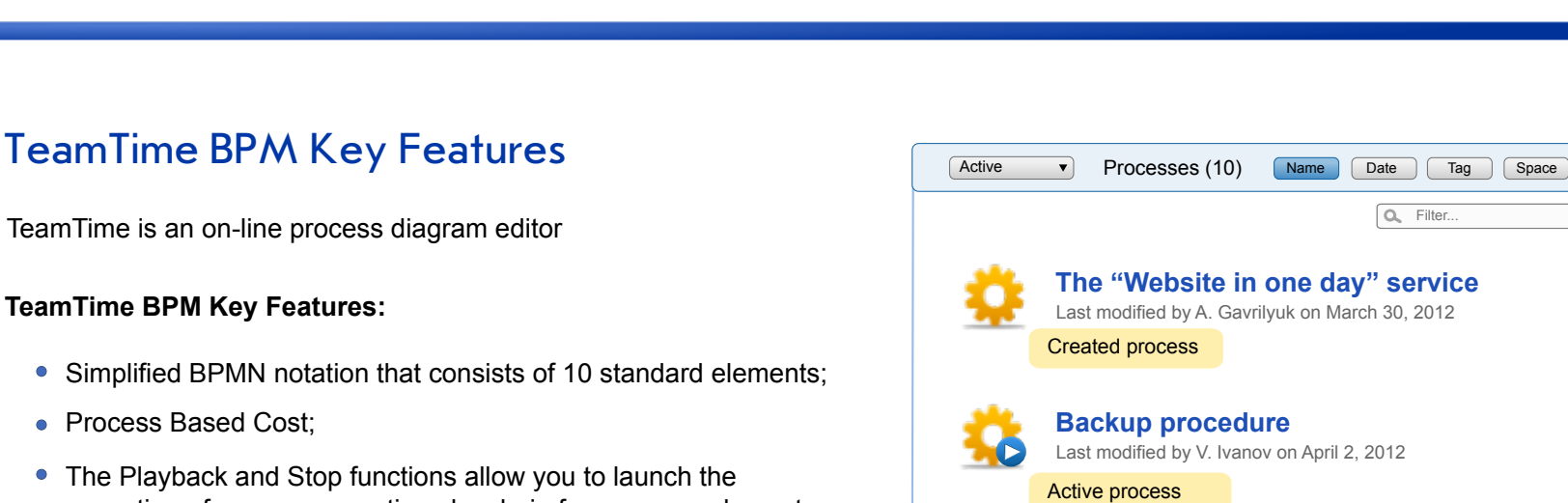
The system of employee performance evaluation and wage determination and employee incentive program based on their skills and experience.

TimeTime C-Report



The application allows your customers to keep track of work in progress via their personal accounts.

BPM



TeamTime BPM Key Features

TeamTime is an on-line process diagram editor

TeamTime BPM Key Features:

- Simplified BPMN notation that consists of 10 standard elements;
- Process Based Cost;
- The Playback and Stop functions allow you to launch the execution of process operations by chain from one employee to another. In this case an employee is automatically assigned a task to execute the operations;
- Completed Processes Archive;
- Process Template Catalogue;
- Process grouping according to spheres.

Active Processes (10)

- The "Website in one day" service**
Created process
Last modified by A. Gavrilov on March 30, 2012
- Backup procedure**
Active process
Last modified by V. Ivanov on April 2, 2012
- Tax payment STS (Simplified Tax System)**
Completed process
Last modified by T. Arsitbekova on November 30, 2011
- Tax payment STS (Simplified Tax System)**
Process error
Last modified by T. Arsitbekova on November 30, 2011

Recording

Task	Projects	Processes
Task: Open	Time urgent: 3	Date: Current week
<input checked="" type="checkbox"/> Complete the final adjustment of feedback configuration	Sun, Apr 1, 2012	Doroga dobra 1.35 / 1.42
<input type="checkbox"/> Yandex. Direct – advertising campaign support	Sun, Apr 1, 2012	MRJIPP 0.75 / 2.42
<input type="checkbox"/> Carry out documents processing	Sun, Apr 1, 2012	MediaPublish 0.00 / 4.00

What we are doing

Vladimir Ivanov – 4hr 38 min ago
Debian was installed on a Hetzner server. SSH was set up; the key protection enabled; root access disabled; authorization for users vladimir, roman, amigo, anton set up on the server. – 4hr 41 min ago
The Activity element was added to the BPMN process at the stage of the system software installation. The main features required for software installation were studied. – 16hr 23 min ago

Lyubov Smyslova – 10hr 28 min ago
The SMS message was sent. The answer was received in a minute. No more SMS messages were received over the past day. – Fr, 04.13.12

TeamTime Recording operating principles

Employee personal account

Tasks

- Task execution time counter;
- Viewing a task that is given in the form of work order;
- Reporting on the completed task;
- Task filter by status, urgency, periodicity, project.

Projects

- Viewing the project data, project types of activities;
- Time counter in the Automatic task mode.

Processes

- Viewing a BPM diagram, all the tasks, participants, incoming and outgoing data.

Administrator account

Projects

- Cost and time expenditures on projects, types of activities and employees;
- A list of project tasks assigned to employees.

Employees

- Employees' credentials management;
- Viewing employees' reports on completed tasks;
- Getting reports on the time of completion of tasks, activities, projects, financial results;
- Employees' cost of work management.

Calendar

TeamTime Calendar

TeamTime Calendar Features Review

The application is made as a calendar of the tasks employees should perform. The interface is designed in the Google Calendar style.

TeamTime Calendar Key Features:

- Viewing a task calendar in view modes such as monthly, weekly, daily, the Drag-&Drop function for tasks;
- Filtering tasks by associated projects, activities, processes;
- Adding subtasks – associated tasks;
- Tracking the time spent on tasks execution: planned/worked hours, subtasks tracking / recording/record-keeping;
- Creating recurrent tasks: urgent, weekly, monthly, yearly;
- Sending out of a weekly task calendar to employees by e-mail.

Work schedule per week

Day	Time	Task
MON	03:37 / 04:00	Hosting platform setup
MON	02:10 / 02:00	Prepare a list of domain name choices
MON	00:58 / 01:00	Register the chosen domain name at RU-CENTER
MON	00:00 / 00:30	Give consideration to a work request
TUE	00:10 / 00:40	Prepare documents
WED	00:00 / 02:00	Advertising campaign support
THU	00:00 / 00:30	Pay for office lease
FRI	00:00 / 00:15	Pay for SMS gateway services
SAT	00:00 / 01:00	Refill balance at RU-CENTER
SUN	00:00 / 01:15	Pay for 1GB VDS

An example of sending out a weekly task calendar to an employee by e-mail.

Formalities

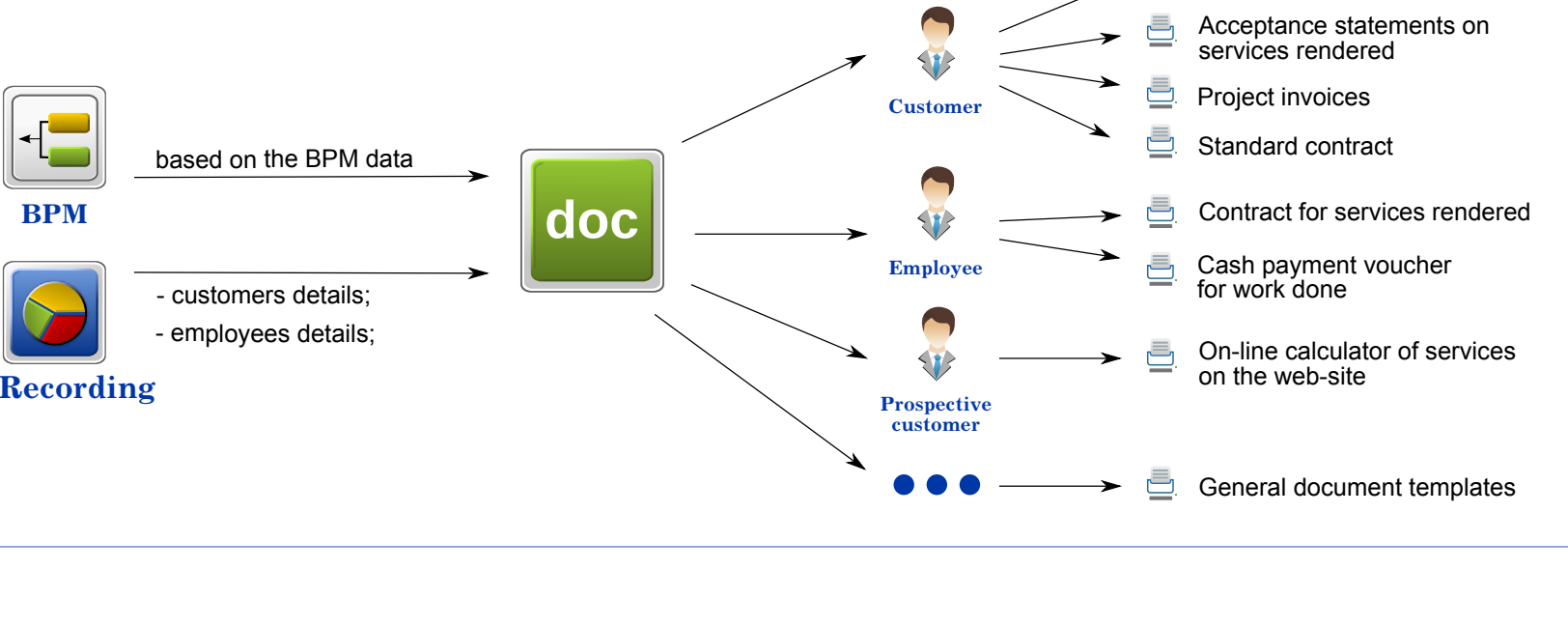
TeamTime Formalities

No	Document Name	Project	Cost	Date	Document Template	ID
1	Statement from 01.03.2012 to 31.03.2012	Doroga Dobra	9002	11.04.2012	Acceptance Statement of services rendered	1502
2	Invoice from 01.03.2012 to 31.03.2012	Doroga Dobra	9002	11.04.2012	Invoice	1501
3	Estimate from 01.03.2012 to 31.03.2012	Doroga Dobra	9002	11.04.2012	Cost estimate	1500
4	Statement from 01.03.2012 to 31.03.2012	Vash Noviy Den	9002	01.04.2012	Acceptance Statement of services rendered	1499
5	Cash voucher from 01.03.2012 to 31.03.2012	Vladimir Ivanov	9002	01.04.2012	Cash payment voucher	1498
6	Statement from 01.03.2012 to 31.03.2012	MRJIPP	9002	01.04.2012	Invoice	1497

TeamTime Formalities

The TeamTime Formalities component is used to provide data about a BPM-process in the form of accounting documents which are used for "formal" communication with customers, employees and prospective clients.

Besides, this component allows to represent a BPM-process in the form of an on-line calculator of services. The calculator is automatically displayed on the company website.



C-Report

Work log

Past 30 days

Select types of activity

Apply

Types of activity stats

Actors stats

Date	Task	Report	Planned hours	Worked hours	Price of work	Actor
09.02.2012	Design the "How and where to buy" section on the homepage, add the "How to place an order via the on-line store" page.		4	5:27	1672	
09.02.2012	A sketch of the homepage with the "How and where to buy" and "Partnership proposal" sections was made.			2:37		Tatiana Gavrilina
13.02.2012	Drawing up the "How to place an order via the on-line store" instruction was started. Four screenshots are made. An error was found while executing the task. The task is suspended until the error is fixed.			1:25		Tatiana Gavrilina
15.02.2012	The "How and where to buy" and "Welcome to cooperation" modules are laid out.			2:25		Olga Simonova
17.02.2012	Enable the Product Browser option in the Ecwid system.		0.25	0:17	104.5	
17.02.2012	The "PreviousNext" function is checked. There are no errors in the transition from one product to another.			0:10		Olga Simonova

TeamTime C-Report

The TeamTime C-Report component is used to display employees' reports automatically into the customer personal account.

C-Report helps have a constructive dialogue between you and a customer, enhances confidence, allows timely to adjust the workflow.

Key features:

- A customer can see tasks, reports, scopes of work that are assigned in-process;
- A customer can see planned/worked hours on the completed tasks and also the information on the cost of work and an actor's surname;
- Reports can be filtered by types of activities and calendar;
- Apart from reports, a customer personal account can be provided with intermediate results, data, instructions, a guidebook;

Program the "Customers who bought this item also bought" function.

Given

The "Customers who bought this item also bought" section must be displayed on a product information page in the "Mamin hovostik" on-line store.

Required

1. Program the "Customers who bought this item also bought" function;
2. Three related items must be displayed in this section.

Instructions

There is no built-in function in the Ecwid system for interface modification that's why Ajax/Java Script must be used for this purpose.

Viewing the work order via the customer personal account

Career

TeamTime Career

No	Goals/skill	Order	Value	Hourly rate	ID
1	[Programmer]	1		240	16
2	.. L. MySql	1	24000	240	233
3	.. L. JavaScript, Ajax	2	24000	240	238
4	.. L. PHP	3	31680	240	251
5	.. L. ZendFramework	4	47520	240	224
6	.. L. Joomla! CMS	5	24000	240	236
7	[System Administrator]	2	24000	240	10
8	.. L. Linux shell	1	23760	220	155
9	.. L. DNS, DHCP	2	85500	200	124
10	.. L. Apache	3	7200	180	116

TeamTime Career

The Career component allows to define a forward-looking way of career development for each employee of your company. When recruiting an employee, the head of the company together with the employee defines a vector of his/her professional goals (skills) related to the goals of the company.

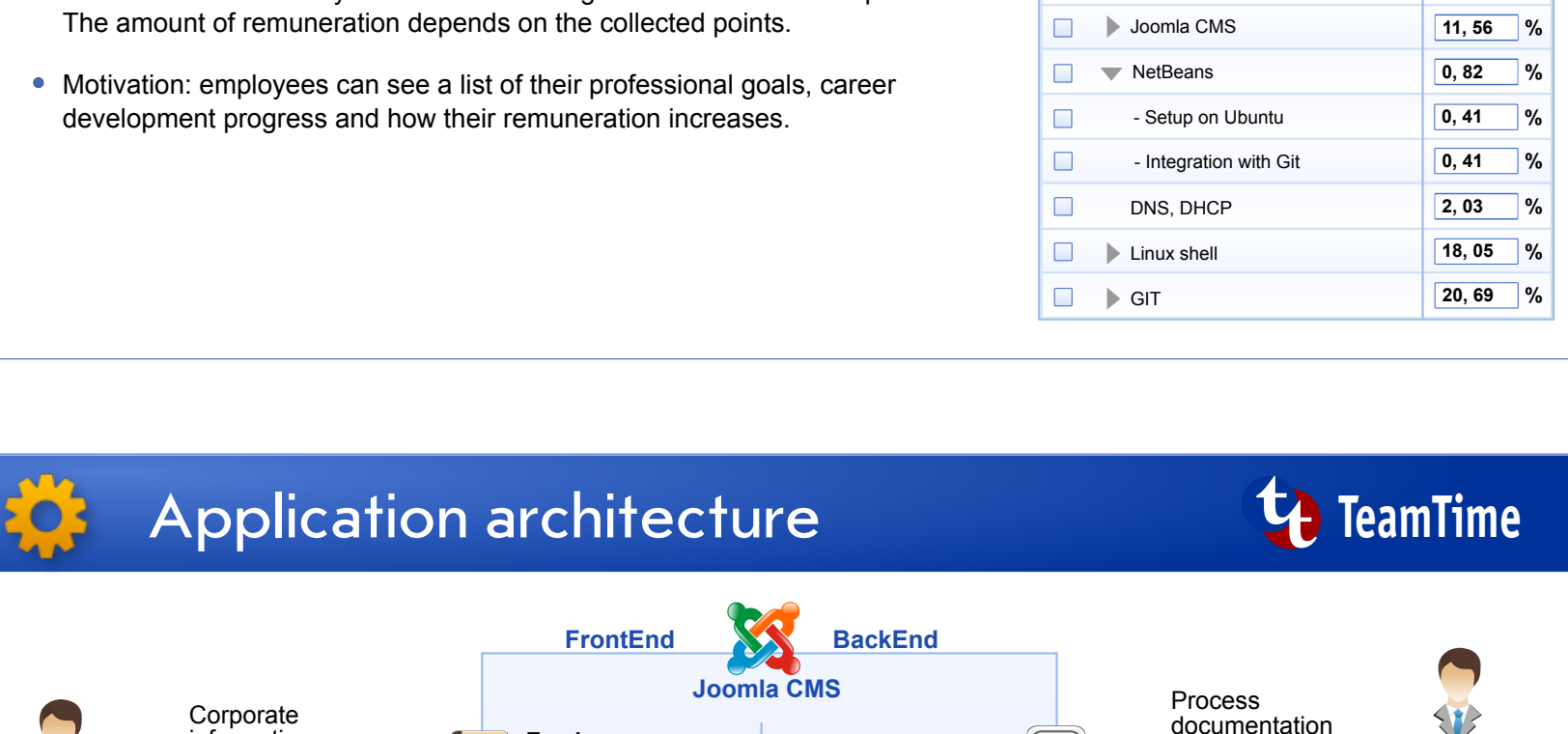
Benefits:

- Easy-to-understand system of wage determination for all company staff ranging from trainees to company executives.
- Points are automatically added when training or work tasks are completed. The amount of remuneration depends on the collected points.
- Motivation: employees can see a list of their professional goals, career development progress and how their remuneration increases.

Goal vector balance

System administrator	76,69 %
Plesk	12,58 %
- Server / Reboot-Shutdown	0,10 %
- Server / Service management	0,20 %
- Server / IP addresses	0,81 %
- Databases	0,61 %
- DNS Settings	0,81 %
- Server / DNS zone template	1,22 %
Apache	0,81 %
Joomla! CMS	11,56 %
NetBeans	0,82 %
- Setup on Ubuntu	0,41 %
- Integration with Git	0,41 %
DNS, DHCP	2,03 %
Linux shell	18,05 %
Git	20,69 %

Application architecture



System requirements:

- Joomla! CMS 1.5.x and above;
- 1Gb/php/mysql hosting
- Firefox, Chrome, Internet Explorer, Opera not older than 2010.

Distribution terms and conditions:

TeamTime components are released with an open source code under the GNU GPL V2 license (any recipient can modify this program and adjust it depending on their goals).

Technical support:

The MediaPublish company is the developer of the TeamTime system and it offers services for TeamTime implementation, setting up and technical support.

Company official site www.MediaPublish.ru

About developers:

The MediaPublish company has been developing and promoting web sites and providing them with technical support since 2004.

The TeamTime system has been used by the company since 2009.

Official site: www.MediaPublish.ru